TEMPLATE APPOINTMENT OF INTERNAL ASSESSOR FOR UNDERGRADUATE DEGREES

Dear

Thank you for agreeing to act as an Assessor for the examination in . The General Board of the Faculties has been notified of your appointment.

General guidelines on the role of Assessors are available on the University’s website at <http://www.student-registry.admin.cam.ac.uk/examinations-further-guidance-staff/appointment-examiners-and-assessors>.

The Chair of Examiners / Senior Examiner for this examination is .

Particular guidance on the examination process for the Tripos will be provided by .

Please note that no fees are payable to Assessors who are University Officers (Statutes and Ordinances, Chapter III, Section 1, pp.249-252).

Please confirm that you are happy to accept your appointment as Assessor.

Yours sincerely,