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| ***Processing of Marks Form*** |  |
| **Student Registry** |

This form must be completed by the Chairman of Examiners (Senior Examiners in the case of NST Parts II and III).

**Please bring this completed form with you when you bring your Class List for submission to the Student Registry (4 Mill Lane, Cambridge, CB2 1RZ)**

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| **Name of Examination** |  | | |
| **Processing of marks**  **I hereby certify that all data relating to this examination are being processed in accordance with the Faculty Board’s Examination Data Retention Policy.** | | | |
| **Chairman of Examiners (Senior Examiners in the case of NST Parts II and III) to sign** | | **Signed** |  |
| **Print Name** |  |
| **Date** |  |
| ***It is recommended that floppy disks, CD-ROMs, or portable data devices that have held examination marks be re-formatted so that the data cannot be recovered at a subsequent date.*** | | | |