**APPLICATION FORM FOR THE CONDITIONAL ALLOWANCE OF A TERM**

Before completing this application form you should read the Notes for Guidance here: <http://www.student-registry.admin.cam.ac.uk/about-us/applications-committee>

You may also wish to refer to the relevant Statutes and Ordinances at:

<http://www.admin.cam.ac.uk/univ/so/2016/chapter02-section11.html>

**Section 1: To be completed by the Tutor**

**1 Student details**

|  |  |  |  |
| --- | --- | --- | --- |
| Surname |  | USN |  |
| College |  | | |
| Tutor |  | | |
| Tutor’s email |  | | |

|  |  |
| --- | --- |
| Confirmation of Acceptance for Studies (CAS) Y/N.  (for students with Tier4 visas) |  |

**2 Application details**

I ask that the student named above who has kept \_\_\_\_\_\_\_\_\_\_\_\_ terms by actual residence, *and has not at present been allowed any term*, may be allowed the present term, in which he/she is a member of the University, on the condition that he/she will reside continuously from the last day of residence certified below to the end of Full Term.

Reason for absence:

|  |
| --- |
|  |

Dates of residence, if any, in the term asked for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please append any evidence in support of this application. Medical evidence should be accompanied by a completed* [*Student Declaration Form*](http://www.student-registry.admin.cam.ac.uk/about-us/applications-committee)*.*

Tutor’s signature

Date

Yes / No

The college supports this application

Yes / No

If no, the college has explained this to the student

Yes / No

The student is aware of the full contents of this application

**Section 2: To be completed by the Applications Committee and returned to the Tutor**

This application has been conditionally approved by the Applications Committee

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please note that this form should be retained by the College until the student has taken a degree.*

*If the application is approved before the end of Full Term in the term in question, the approval is conditional only, and is not ratified unless the Tutor subsequently certifies below that the student resided continuously, from the last day of residence originally certified, to the end of Full Term.*