University of Cambridge

Council

STANDING COMMITTEE ON APPLICATIONS

Conditional allowance of a term

The Council may grant allowances of terms as stipulated in Regulation 9 (a) (b) (c) of the Regulations relating to Precincts of the University and Residences (Statutes and Ordinances 2011 Edition p.180).

In all cases, the application will need to demonstrate that the applicant has kept by actual residence as much as practicable of Full Term in the term applied for.

If the student commenced residence later than the commencement of Full Term in the term applied for, the reason must be stated in the application.

Any application for the allowance of a second term should give the reason, even if this is the same as that originally given. Apart from very exceptional circumstances, the Council will not allow a second term unless a good part of the two terms has been kept.

The section below should be filled in by the Tutor and forwarded to the Secretary to the Applications Committee (Karen.Morris@admin.cam.ac.uk) with the medical or other certificate, and any necessary explanations.

If the application is approved, this form will be signed and returned to the Tutor. It should be retained until the student has taken a degree.

If the application is approved before the end of Full Term in the term in question, the approval is conditional only, and is not ratified unless the Tutor subsequently certifies below that his/her pupil resided continuously, from the last day of residence originally certified, to the end of Full Term.

I ask that the student named below, who has kept ____________ terms by actual residence, and has not at present been allowed any term, may be allowed the present term, in which he/she is a member of the University, on the condition that he/she will reside continuously from the last day of residence originally certified, to the end of Full Term.

Name in full: ____________________________________________

College: ____________________________________________

Reason for absence:

______________________________________________________________

Dates of residence, if any, in the term asked for: _______________________________

Tutor signature: ___________________________ Date: ________________________

This application has been conditionally approved by the Applications Committee

Signature: ___________________________ Date: ________________________